City of Cherryville

Job Title:	Firefighter (career or volunteer).	**Job Category:**	Public Safety
Department/Group:	Fire Department/Public Safety.	**Job Code/ Req#:**	
Location:	Fire Station	**Travel Required:**	
Level/Salary Range:		**Position Type:**	Full time.
HR Contact:	**Mary Beth Tackett, City Clerk**	**Date Posted:**	October 28, 2025
Will Train Applicant(s):		**Posting Expires:**	
External Posting URL:	http://www.cityofcherryville.com/services/job-opportunities		
Internal Posting URL:	http://www.cityofcherryville.com/services/job-opportunities		

Applications Accepted By:

FAX OR EMAIL:

Fax: (704) 435-9933
Email: mbtackett@cityofcherryville.com

MAIL:

CITY OF CHERRYVILLE
116 SOUTH MOUNTAIN STREET
CHERRYVILLE, NC 28021
PHONE: (704) 435-1709 OR (704) 435-1711

Job Description

ROLE AND RESPONSIBILITIES

Firefighters combat and extinguish fires, often working in high-pressure circumstances. Providing fire prevention awareness to schools and local organizations and the public in general. Firefighters are trained first responders and are adept at handling minor medical care and emergency services.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

A high school diploma or GED are minimum requirements for entry-level firefighting jobs. Desired educational requirements are an associate's degree or professional certificate levels, with demonstrated skills in fire suppression, emergency medical technician work and fire prevention and public education skills.

PREFERRED SKILLS

North Carolina Fire Rescue Commission/North Carolina Department of Insurance Office of the State Fire Marshal firefighter certification, NC Office of Emergency Medical Services EMT Basic certification and North Carolina Fire Rescue Commission/North Carolina Department of Insurance Office of the State Fire Marshal Hazardous Materials Level I Responder certification.

ADDITIONAL NOTES

- Carry out duties such as checking equipment, daily fire station duties and fire prevention/public education duties.
- Check and perform routine preventative maintenance on all firefighter related equipment.
- Log equipment maintenance records and file needed fire department reports.
- Maintain electronic and manual filing systems of all fire reports.
- Handle sensitive information in a confidential manner.
- Reply to email, telephone or face-to-face enquiries.
- Answer telephone calls and relay accurate information.
- Oversee and supervise the work of volunteer staff as needed.
- Coordinate repairs to firefighting and fire apparatus equipment.
- Greet and assist visitors to the fire department.
- Photocopy and print out documents on behalf of other colleagues.
- Other duties as assigned by the Fire Chief or City Manager's Office.

Physical demands and abilities

- Perform firefighting work, including preventing, combating and extinguishing fires to protect lives, property and the environment
- Operate fire equipment and tools appropriately
- Provide emergency medical care within scope of practice
- Quickly and effectively analyze hazardous situations and take appropriate course of action
- Participate in training, classes and drills in firefighting, emergency medical care, disaster response and specialized rescue
- Perform general maintenance work of fire equipment and facilities
- Regularly spend long hours sitting and using office equipment and computers.
- Regularly move from sitting to standing positions effortlessly.
- Regularly work on repetitive tasks and strenuous activities of a firefighter.
- Regularly use hands and fingers to handle, control or feel objects.
- Regularly hold the arm and hand in one position or hold the hand steady while moving the arm.
- Regularly use fire department communications equipment.
- Regularly see details of objects that are less than a few feet away.
- Regularly speak clearly so listeners can understand.
- Regularly understand the speech of another person in high-level noise environments.
- Frequently bend to pick up and manipulate firefighting gear and equipment
- Occasionally lift 50 - 250 pounds.
- Other duties as assigned by fire department administration.

Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time